

CONTACT

07397041441 alfietrobinson@gmail.com www.alfietrobinson.com

PROFESSIONAL SKILLS

SEO and Google Analytics
Social media strategy
Communications strategy
Marketing
Copywriting
Excellent leadership qualities
Creative thinking
Enhanced communication skills
NCTJ Essential Journalism, Media
Law, Court Reporting, Public Affairs,
Shorthand

EDUCATION

Good Adobe knowledge

The University of Sheffield Journalism Studies 2020 Graduate

Goldsmiths University London Media & Communications 2017 First Grade Foundation Degree

Cecil Jones College 2004-2009 Graduated with five GCSEs

SOCIAL

fb.me/alfietrobinson

Linkedin/Twitter/Instagram:

@alfietrobinson

ALFIE ROBINSON

EXPERIENCE

INTERNAL COMMUNICATIONS OFFICER

South Yorkshire Fire & Rescue | August 2023 - Present

PUBLIC RELATIONS ASSISTANT

Tramlines Music Festival | March 2018 - Present (Freelance Part-Time)

- Processed accreditations and answered general inquiries
- Engaged with Media over the course of the festival
- Organised and facilitated artist interviews
- Monitored and collated coverage of the event
- Maintained a healthy relationship with local, regional and national media organisations and music management

COMMUNICATIONS OFFICER - EPR

Sheffield Health & Social Care| March 2023 - Present

- Managed all information on digital platforms relevant to the EPR roll out strategy and supported the delivery of the Rio Electronic Patient Record System
- Evaluate communications activity and use data to assess what communications output works best to achieve the goals within our strategy.
- To support the Communications Department in administrative duties by comanaging the Communications, Intranet and Website Enquiries inboxes on all communications issues

INTERNATIONAL SEO MANAGER

Twinkl Educational Publishing | January 2022 - March 2023

- Oversee a team of 17 SEO Team Leaders and a wider department of 150+ Copywriters and SEO Executives
- $\bullet\,$ Create strategic SEO strategies to help continuous company growth
- Planned and implemented a complete department restructure
- Collate and report on key findings to various company stakeholders

SEO TEAM LEADER & COPY QUALITY COORDINATOR

Twinkl Educational Publishing | August 2020 - January 2022

PUBLICITY ASSISTANT - ALL POINTS EAST FESTIVAL Outside Org | August 2021

- Engaged with Media over the course of the festival
- Organised and facilitated artist interviews
- · Monitored and collated coverage of the event

DIGITAL CONTENT CREATOR

Sheffield Students' Union | September 2018 - July 2020

- Developed a strategic content plan
- Liaised with multiple departments on communication plans
- Designed, created and published content

CONTRIBUTING WRITER

Football League World | July 2019 - October 2019

CONTENT CREATOR

Independent Sheffield | 2018 - 2019

STORE MANAGER

Starbucks UK/CA | 2013 - 2017